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SUPPLY DIVISION WEEKLY REPORT
PERIOD ENDING 24 JANUARY 1984

I. Progress Report on Tasks Assigned by the DCI/DDCI:

Negative.

II. Items or Events of Major Interest that have Occurred During the Preceding Week:

a. Visitation to Central Depot

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b. Systems Furniture Study

On 20 and 23 January representatives from SMB visited the Headquarters Building to look at various configurations of systems furniture that might be adaptable to the SMB vault. Several offices that have furniture from various manufacturers were visited, and it was determined that Word/Data Systems Incorporated, which is on GSA schedule, had the furniture most suitable to SMB's needs. We also met with [redacted] from OL/LSD on 23 January to discuss our requirements. [redacted] agreed to draw up the specifications to assure that our requirements will fit into the allotted space available. The systems furniture will provide more privacy, reduce sound and generally upgrade the morale of SMB personnel working in the vault. [redacted]

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c. Retirement of General Services Administration (GSA)
Liaison Personnel

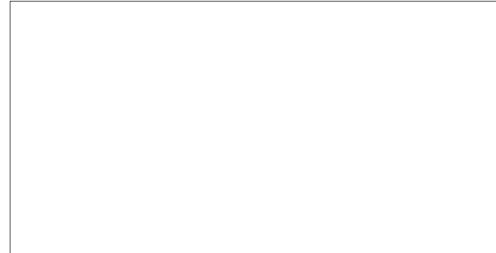
25X1 Ms. Celia Clime, one of the Office of Logistics' key GSA liaison contacts, recently retired from her position as Director, Procurement Division. For many years, Ms. Clime has been our GSA focal point on primarily procurement matters; namely, [redacted] procurement through the Interdepartmental Support Branch as well as assisting in the special arrangements for the establishment and continuing function of the Special Purchases Branch at [redacted] Depot. This medical retirement closed a federal career in excess of forty years. [redacted]

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III. Significant Events Anticipated During the Coming Week:

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